



<b>Contractor:</b>	<b>Type of Work:</b>	
<b>Assessed by:</b>	<b>Location of Work:</b>	
<b>Signature:</b>	<b>Date:</b>	<b>Time:</b>

**Contractors Requirements**

<b>Site Specific Safety Plan (if applicable)</b>	<b>Achieved Yes/No</b>	<b>Comments</b>
Written plan available on-site		
Defined responsibility for H&S		
Evidence of planning and review		
<b>Hazard Management</b>	<b>Achieved Yes/No</b>	<b>Comments</b>
Hazards identified for job		
Hazard appropriately controlled		
Hazards regularly assessed		
Permit(s) to work considered/issued		
Hazards communicated to parties		
Site housekeeping		
<b>Training &amp; Supervision</b>	<b>Achieved Yes/No</b>	<b>Comments</b>
Staff on-site appropriately trained for work		
Supervision of staff not adequately trained		
Training in all PPE, plant and chemicals used		
Certification available for necessary tasks e.g. electrical, scaffolding, Forklift		

<b>Injuries/Near Miss</b>	<b>Achieved Yes/No</b>	<b>Comments</b>
Reporting procedure in place.		
Serious harm reporting procedures including notification to the Principal		
Trained First-Aider on site		
Near misses reported		
<b>Emergency Procedures</b>	<b>Achieved Yes/No</b>	<b>Comments</b>
Plan for all likely emergencies		
Allocation of responsibilities		
Training performed in emergency plan/s		
<b>Sub Contractors</b>	<b>Achieved Yes/No</b>	<b>Comments</b>
Health and Safety standard for all contractors		
Monitoring of contractors performance		

**Details where health and safety performance is not satisfactory:**